

SAN LEANDRO UNIFIED SCHOOL DISTRICT  
SAN LEANDRO, CALIFORNIA  
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**REGULAR MEETING OF THE BOARD OF EDUCATION - MINUTES**

February 6, 2007

The Board of Education of the San Leandro Unified School District met in regular session on February 6, 2007, in the San Leandro City Council Chambers, 835 East 14th Street, San Leandro, California.

The meeting was called to order at 6:01 p.m. by President Rick Richards.

**BOARD MEMBERS PRESENT**

Mrs. Pauline Cutter  
Mr. Ray Davis  
Mrs. Lisa Hague (arrived at 6:03 p.m.)  
Mr. Mike Katz-Lacabe  
Ms. Linda Perry, Clerk  
Mr. Stephen Cassidy, Vice President  
Mr. T.W. "Rick" Richards, President

**DISTRICT STAFF PRESENT**

Christine Lim, Superintendent  
Leon Glaster, Assistant Superintendent  
Michael Martinez, Assistant Superintendent  
Cindy Cathey, Assistant Superintendent  
Linda Pollard, Administrative Assistant

**PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA**

There were no public comments concerning items on the closed session agenda.

**CLOSED SESSION**

At 6:01 p.m., the Board went into closed session for Public Employee Performance Evaluation, Title: Superintendent's Evaluation, Public Employee Discipline/Dismissal/Release, Conference with Labor Negotiator, Conference with Legal Counsel – Anticipated Litigation – significant exposure to litigation, Conference with Real Property Negotiator – Property(ies), and Conference with Legal Counsel – Existing Litigation pursuant to Education Code Section 35146 and 48918(c), Government Code Sections 54957, 54957.6, 54956.9(b), 54956.8,

and 54956.9. It was determined that there was no need for the closed session for Student Expulsions. The closed session was adjourned at 7:10 p.m.

The Board returned to open session at 7:11 p.m. with the Pledge of Allegiance to the Flag led by Joanne Dover and Dr. Amy Lee from the San Leandro Lions' Club. President Richards said the Board had been in closed session and no action was taken.

## **APPROVAL OF AGENDA**

Mr. Richards asked that Action Items 4.1-A, Resolution #07-04 General Obligation Bonds, Series A, and 4.2-A, Resolution #07-05, General Obligation Refunding Bond be moved to follow the presentation of Certificates of Appreciation to the San Leandro Lions' Club.

On a motion made by Ms. Perry and seconded by Mrs. Cutter, the Board approved the agenda for the regular meeting of February 6, 2007, by a 7-0 vote, as amended.

## **PRESENTATIONS**

- \* On behalf of the San Leandro Lions' Club and President Leroy Smith, Joanne Dover and Dr. Amy Lee accepted a Certificate of Appreciation for their generosity and support to the students and families of San Leandro High School. Principal Amy Furtado was also in attendance, and shared moving letters of thanks from some of the students who had received their help.

Dr. Lee announced the San Leandro Lions' Club 47<sup>th</sup> Annual Crab Feed, Saturday, February 17. Ticket donations are \$35/adult; and \$15/children, ages 3-12. Proceeds from the event will go to fund the Oakland Lions' Blind Center, San Leandro Boys' Club and other community organizations.

## **ACTION ITEMS**

## Business, Operations, and Facilities

Mr. Glaster introduced Bond Counsel, Bill Madison, from Jones Hall, who further explained the purpose for the two resolutions and answered questions from the Board.

### 4.1-A Resolution #07-04 General Obligation Bonds, Series A

On a motion made by Ms. Perry and seconded by Mr. Davis, the Board adopted Resolution #07-04 authorizing the issuance and sale of San Leandro School District (Alameda County, California), General Obligation Bonds, Election of 2006, Series A, in the aggregate principal amount not to exceed \$29,000,000, to finance the acquisition and improvement of real property by a 7-0 vote.

### 4.2-A Resolution #07-05 General Obligation Refunding Bond

On a motion made by Mr. Davis and seconded by Mr. Katz, the board adopting Resolution #07-05 providing for the issuance and sale of refunding General Obligation Bonds of the District to refund (1) General Obligation Bonds, Election of 1997, Series B, (2) General Obligation Bonds, Election of 1997, Series C, (3) General Obligation Bonds, Election of 1997, Series E, and approving related documents and actions by 7-0 vote.

- \* Danny Hillman, Grant Coordinator, provided information to the Board regarding the McKinney-Vento Homeless Act, which was originally authorized in 1987 and reauthorized by No Child Left Behind Act (NCLB) in 2001. The presentation included the spirit of the law, legal requirements and expectations, implications for districts and schools, and District's training plan to ensure we meet the needs of our homeless students and families. The presentation also included an update regarding the District's McKinney-Vento grant.

He shared a brief video excerpt produced by the Santa Barbara School District that included emotional reflections from homeless youth, thus setting the stage for the presentation.

Mr. Hillman explained that the average age of the homeless is ten years old, and approximately 7 to 8 percent or 600 San Leandro Unified students are homeless, noting that the figure was based on the McKinney-Vento definition of Homelessness.

He walked the Board through the new requirements based on the NCLB re-authorization that included

- Prohibiting segregating homeless students

- Every LEA must have an liaison (regardless of sub-grant status)
- Immediate enrollment requirement
- Transportation to and from the “school or origin”, noting that because our District doesn’t provided transportation for our general education population, that only applies to Special Ed students
- Changes in the “best-interest” determination

In an effort to ensure that the District was meeting the needs of our homeless youth and ultimately serving students that are in transition Mr. Hillman reported that the District has taken the following steps:

1. A Student Residency Affidavit Form is in place which initiates the student enrollment, process, noting that the form must be kept completely separate from the students permanent record (not in their cum folder) because of the stigma that might arise doesn’t follow the student through their educational career.
2. Training opportunities have and will continue to be provided for principals, office managers, counselors, site staff, and student services, special education and curriculum and instruction staff at the District Office. Elementary school office managers and counselors ultimately become site-based homeless liaisons to aid in tracking and identifying students for services.
3. Partners in Action (PiA) – The District has an ongoing collaboration with Davis Street Family Resource Center and Building Futures with Women & Children. There are monthly meetings to coordinate services and meet the needs of homeless students, and currently both partners are provided a case manager to help students at their individual facilities.
4. A grant database has been developed using information from the Aeries student database to build a Homeless student database. The database includes customized fields to track students that need services, and share information between the partners.

On another note, Mr. Hillman shared that future collaboration opportunities through the County were available such as “Every One Home Plan” which is a 10 year plan to end, not just manage, homelessness in the County.

Board members raised a few clarifying questions and shared their comments regarding the information presented.

Mr. Katz noted discrepancies between the numbers of Homeless students in a City report. Mr. Hillman felt that discrepancies were due in part to that fact that each agency has there own database and definition of

homeless, adding that he would look into the discrepancies.

Mrs. Cutter asked how it was determined where you are homeless and in what district, in terms of San Leandro Unified versus San Lorenzo, and was interested in services available such as training for teachers so that they can address situations should they arise in the classroom.

Ms. Perry noted that the Student Residency Affidavit should say “legal guardian”. She shared that she had recently seen a documentary by Diane Sawyer regarding children in poverty which brought to light the kind of services the District is providing i.e. student wellness policies, partnership opportunities. She looked forward to future presentations.

Responding to Mr. Cassidy’s questions, Mr. Hillman said through McKinney Vento, should permanent housing be secured, the homeless classification remains through the end of the school year at which time the student would be reclassified.

Mr. Cassidy was also interested in any historical data. Mr. Hillman said that because we were literally in the infancy stages of putting the data together there is no historical data, adding that hopefully by the end of the 2007 calendar year the data base will be merged with the other agencies to avoid any duplication of services.

On behalf of the Board, Mr. Richards thanked staff for all of their efforts and for a very informative and enlightening presentation.

**REPORTS** Student Representatives’ Reports – There was no report.

**8:00 p.m.**

**Time**

**Specific**

## **PUBLIC TESTIMONY ON NON-AGENDA ITEMS**

- Billy Campbell, Teamster representative, commended the Board and staff for the exciting things that are occurring in the District. He looked forward to working with the newly hired Assistant Superintendent of Human Resources, adding that he believed 2007 was going to be the “best working year” in the District.
- Andrew Kopp thanked the Board for accepting and appointing him as one of the members to the Citizens Oversight Committee. He looked forward to working very hard to reassuring the voters of San Leandro that this bond was going to be handled in a responsible way. He encouraged the Board to consider publishing or posting applications received for the Design Teams as a way of

increasing the voters' confidence and that any future efforts to provide additional funding would be successful.

Regarding the Homelessness presentation he suggested that as a way of avoiding possible perjury, parents/students should only need to certify that their condition meets one of the listed factors on the Student Residency Affidavit, rather than specifically identifying where they live because of the stigma that is sometimes associated with the information.

## **REPORTS**

- 1) Correspondence – Clerk Perry reported receipt of the following emails from Morgan Mack Rose regarding “Thank You” for honoring Measure B Committee; and from Mary Styner regarding the San Leandro High School Business Presentation Competition Judging.
- 2) Superintendent’s Report – Superintendent Chris Lim welcomed Byron Isaac, the new Assistant Superintendent of Human Resources, to the District.

She shared the following Measure B Design Teams update with the Board:

- The purpose of the Teams would be to identify programmatic and facility needs within the physical and budget constraints of Measure B and conceptualize the broad brush strokes of a design that will be refined by the Technical Support Team. The team **would not** make the final design decisions; however, it was estimated that the Teams contributions would provide approximately 30% of the design.
- The Design Teams would be composed of up to 30 members in the areas of 9<sup>th</sup> Grade Educational Campus, Arts Education, Center (Visual and Performing Arts and Multi-Media), San Leandro High School Library Expansion, and Career Technical Education Industrial Arts Building.
- Staff would be developing the application to be distributed at the high school’s Back-to-School Night on Thursday, would be advertised on the website, in press releases, on flyers and posters at all sites, via auto dialer, and through homeowners associations’ newsletters.
- The application deadline is March 8, 2007, by 4:30 p.m., adding that a communication information meeting to explain the purpose, scope and time commitments was scheduled for March 5 at the San Leandro High School cafeteria at 6 p.m.
- The Steering Committee composed of the Superintendent, Assistant Superintendents, Director of Curriculum and Instruction, Judith

Cameron and Director of Students Services, David Lorden, would be reviewing the applications and would announce the Design Team members at the second community meeting on March 12, adding that this meeting would be combined with the PG&E parking lot community meeting.

- It is anticipated that the Design Teams' meetings will begin in mid-March, meet up to one or two times (approximately 9 meetings) up to June 1, 2007. Sub-committees will have their own schedule.
- Two members from the Technical Support Team (TST) will support the Design Teams, and they will present a High School Facilities Master Plan.
- A follow-up meeting of the PG&E Community meeting has been scheduled for Monday, March 26, at the high school cafeteria.
- Through this process there would be ongoing updates from Cabinet to the Board and community, the Facilities & Technology Committee would be reviewing the project status and information, and every other month, The TST would be making presentations at the Board meetings.
- Staff would like to honor the Design Teams members at the June 5 Board meeting.
- During the summer of 2007 construction project teams will be meeting weekly and, in the fall of 2007, a Site Review Teams (composed of principals and key staff) will be convened to review and comment on the design documents within each of the four areas.

Superintendent Lim also was also very excited to have such a talented group of people on the Citizens Oversight Committee that included Mary Beth Barloga, Tom Guarino, Robert Brannan, Charles Gilcrest, Juan Gonzalez, Deborah Cox, Gerald Shovlin, James Moher, Andrew Kopp, and Abir Salamy and Briana Toney, two San Leandro High School juniors who would be co-chairing.

### 3) Board Committee Reports

- Facilities/Technology – Mr. Davis concurred with Superintendent Lim's report.
- Finance – Mr. Richards reported that the committee met on January 29 and discussed key financial activities and dates, and the 2007/08 Adoption Budget priorities. They met the new Business Manager, Madeline Gabel, who shared some of insights and background. He said that he had a copy of the budget process filing due dates for those

interested.

7) Board Representatives' Reports

- Alameda County School Boards Assn. – Ms. Perry reported that the committee met on January 18, and received two presentations on civic education. She received some curriculum books that she plans to share with Assistant Superintendent Cindy Cathey and the Board Curriculum committee, and she had copies of the PowerPoint presentation, “Preparing Students to Become Engaged Citizens.” The next meeting will be February 25, and the topic will be “Using Demographic Data for Facilities Planning”, noting that everyone should have received the flyer.
- Eden Area Regional Occupational Program – Mr. Richards reported that the committee did not meet due to a lack of a quorum.
- Mid-Alameda County Special Education Local Plan Area - No Report

**CONSENT ITEMS**

Mr. Richard asked that 3.6-C, Memorandum of Understanding for the After School (ASES) program with the City of San Leandro, and 4.2-C, Rental Contract and Increase with Adventure Time be pulled.

Mrs. Cutter asked that 4.1-C, Rental Contract and Increase with Broadmoor Parent Participating Nursery School, be pulled from Consent Calendar.

Mrs. Hague asked that 3.1-C, Proposed Site Discretionary Block Grant Spending Plan for McKinley, Madison, and Garfield Elementary Schools, be pulled.

General Services

- 1.1-C Approval of Board Minutes – January 17, 2007
- 1.2-C Approval of Board Minutes – January 18, 2007
- 1.3-C Resolution #07-03 Authorizing Certain Persons to Draw Funds
- 1.4-C Resolution #07-07, Fix No Child Left Behind (NCLB)

Human Resources

2.1-C Acceptance of Personnel Report

Educational Services

3.2-C 2006-2007 Consolidated Application for Funding Categorical Aid Programs (Part II)

3.3-C Recommendation for Continuation of Expulsion Order for Students who have Left the District – Unable to Verify Success of Expulsion

3.4-C Recommendation for Termination of Expulsion

3.5-C Recommendation for Continuation of Expulsion Order

Business, Operations and Facilities

4.3-C Food Services Contract with Head Start

4.4-C Award of Construction Contract for Jefferson Elementary School (Property Line) Fence

On a motion made by Mr. Davis and seconded by Mrs. Cutter, the Board approved the remaining consent items by a 7-0 vote.

In response to Mrs. Hague's question regarding funding of non-public schools reported in the 2006-07 Consolidated Application, Assistant Superintendent Cindy Cathey explained that non-public schools are given an opportunity to receive services, such as professional development, not money, and if they want to order any instructional materials, purchase orders are processed through the District, noting that on occasion those schools have chosen to participate.

Following Ms. Cathey's response it was noted that the explanation was for 3.2-C, 2006-07 Consolidated Application for Funding Categorical Aid Programs (Part II), which had already been approved, and that Trustee Hague had mistakenly pulled the wrong item, so a motion was made to approve 3.1-C.

3.1-C Proposed Site Discretionary Block Grant Spending Plan for McKinley, Madison, and Garfield Elementary Schools

On a motion made by Mrs. Hague and seconded by Mr. Katz, the Board approved the Proposed Site Discretionary Block Grant Spending Plan for McKinley, Madison, and Garfield Elementary Schools by a 7-0 vote.

3.6-C Memorandum of Understanding for After School Education and

Safety (ASES) with the City of San Leandro.

Because the Memorandum of Understanding was not ready to be included with the Board packet, the item was pulled and would be brought back to next Board meeting.

4.1-C Rental Contract and Increase with Broadmoor Parent Participation Nursery School

Mrs. Cutter noted that when this had been discussed previously, the Facilities/Technology Committee felt it would be necessary to increase the fees to cover costs incurred when outside agencies used District's facilities. However, she disagreed with the increase to the monthly rental amount for Broadmoor Parent Participation Nursery School as it was a program offered through the District's Adult School.

Assistant Superintendent Glaster suggested that the Facility/Technology committee revisit this issue, with Mr. Cassidy suggesting that in addition to Broadmoor, the committee look at other similar District-run programs, so that there is consistency in the process.

On a motion by Mrs. Cutter and seconded by Mr. Katz, the Board tabled 4.1-C, Rental Contract and Increase with Broadmoor Parent Participation Nursery School, adding that it be referred to the Facilities/Technology Committee for further review, along with other similar programs by a 7-0 vote.

4.2-C Rental Contact and Increase with Adventure Time

Assistant Superintendent Glaster asked that the effective date of February 1, 2007, be changed to January 1, 2007, as stated in the rental agreement.

On a motion made by Mr. Davis and seconded by Ms. Perry, the Board approved the revised rental contract and increase with Adventure Time Extended Day Care, effective January 1, 2007, by a 7-0 vote.

**CONFERENCE ITEMS**

General Services

1.1-CF Candidates for City of San Leandro Recreation and Parks Commission

The Board discussed and considered approving the submission of at least three (3) nominees to the City Council for consideration in the selection of the District's representative to the Recreation and Parks Commission as presented.

Mr. Richards explained that three names had to be submitted to the City. However, the Board could make a recommendation; otherwise, the City would make the selection.

Mrs. Cutter was concerned that the current representative, Dean Koenig, was not one of the applicants. Superintendent Lim noted that staff had explained the process to him, sent him an application, and had made numerous attempts to follow-up.

Following a motion made by Mr. Cassidy and seconded by Ms. Perry to submit the names of the three candidates to the City Council without a specific recommendation, Trustees Cutter and Katz felt that, in the best interest of the District, the Board should make a recommendation to the City on who would be the representative. On a substitute motion proposed by Mr. Davis and seconded Mr. Katz, the Board approved the submission of at least (3) nominees to the City Council, namely Morgan Mack-Rose, Hermy Almonte, and Juan Martinez, with the recommendation that Morgan Mack-Rose be appointed as the District's representative to the City of San Leandro's Recreation and Parks Commission by a 6-1 vote. Trustee Cutter voting no.

## Business, Operations and Facilities

### 4.1-CF Lead Custodian Position Evaluations

The Board discussed and considered approving the continuation of the Lead Custodian position.

Mr. Glaster explained that in the fall of 2005, the "Lead Custodian" pilot program was developed to support the Superintendent's goal to "ensure a safe, clean, and functional learning environment", and based on the analysis, and success of the program, staff was recommending the continuation of this position.

Because staff was unable to clearly respond to the Board's questions, the following motion was made:

On a motion made by Mr. Davis and seconded by Mr. Katz, the Board tabled the Lead Custodial Position – Evaluation recommendation to the February 21 Board meeting, and directed

staff to provide information about the additional custodial position by a 7-0 vote.

#### 4.2-CF Maintenance Department Reorganization Proposal

The Board discussed and considered approving the Maintenance Department reorganization proposal.

The Superintendent explained that as a result of the Director of Grounds and Maintenance being selected as the new Director of Bond and Measure B Projects, thus leaving the position vacant, Cabinet had been reviewing various personnel strategies to maximize the efficiency and effectiveness of the Maintenance and Operations Department. She summarized the results of an analysis conducted based on data from the Maintenance Department's Automated Work Order Tracking System, adding staff was recommending:

1. Eliminating the Director of Maintenance & Operations position
2. Promoting the current Supervisor of Maintenance & Operations to Manager of Maintenance & Operations
3. Identifying up to five Teamster/Trades positions to "Lead Positions"

Ms. Lim believed that this reorganization would provide a savings to District resources while maintaining and improving maintenance and custodial services.

Mr. Murphy, Director of Bonds and Measure B Projects, provided clarification to Trustee Davis questions with regards to some of the upgrades that provided a decrease of emergency requests. He also shared some historical background of the current maintenance staffing model, with Mr. Glaster adding a brief explanation of some of the essential functions of the Maintenance Lead positions. Mr. Davis was interested if there was potential to add custodial services with the savings incurred with this reorganization.

Ms. Perry felt that the "Elimination of the Director of Maintenance & Operations" was misleading, and should be labeled as "freezing" as the position might be reinstated in the future.

Billy Campbell, Teamsters representative, explained that the "lead position" was nothing new for the District and would not be a problem for the Teamsters; however, his only concern would be that some of the jobs descriptions would need to be "fine tuned" to reflect current conditions.

Don Biladaeu, Trades representative, agreed, adding that the accountability would be marked by the number of work orders and efficiency of the department.

Mr. Cassidy would like to see the money set aside for future financial uncertainties or to be used to hire at least two additional maintenance workers.

While Mrs. Cutter was in favor of the concept, she didn't feel comfortable voting on this tonight, as the information presented was not clear.

It was the consensus of the Board for staff to return with additional information clearly identifying the job responsibilities, how the reorganization would assure great accountability for the completion of routine maintenance, and how the additional savings might be spent.

## **INFORMATION ITEMS**

### Educational Services

#### 3.1-I Williams Uniform Complaint Procedures Quarterly Report

The Board received for review the Williams Uniform Complaint Procedures Quarterly Report for October –December, 2006.

## **ADDITIONAL SUGGESTIONS AND COMMENTS FROM BOARD MEMBERS**

- Mr. Cassidy asked when Board members could expect a proposal of Measure B construction projects for the summer. Mr. Glaster said that while specific dates were not in place, the Board could expect to receive Requests for Proposals for seven roofing projects this summer, as well as upgrading of the restrooms.

He asked if the Board would be interested in discussing further the process of promoting and generating maximum participation in what he called, the "real estate challenge" whereby a local real estate broker has offered to donate \$400 to a District school for each house sold in San Leandro at the close of escrow; however, Board consensus was not received.

Mr. Cassidy reported receiving a communication from a Bancroft parent regarding San Leandro High School tours and having more school tours for other community members.

Responding to Mr. Cassidy's concern that legislative decisions and compromises might be made before the Board has had an opportunity to meet with Pete Stark, Ms. Perry reiterated her comments from the last Board meeting stating that ACSBA was working with Congressman Stark's office to schedule a time for him to meet with the Boards in his district. She asked if the Board wished for her to continue to follow up on this.

The Board agreed that Ms. Perry would continue to work towards this effort, with Mrs. Cutter adding that she would like to set up an Advocacy Committee meeting regarding other legislative issues.

Ms. Perry reported that the next MACSELPA meeting would be February 7 and an increase for the director would be an item on the agenda. She will be also attending a BTSA Advisory Council meeting on the 7<sup>th</sup>.

She shared CSBA's Education Legal Alliance advisory update on mass mailings. She will pass that on to Robin Michel to be sure that the District is in compliance with the law.

She was very pleased to see the nutritional information included on the monthly school menus, reminding staff and the Board of the need to continue focusing on physical education throughout the District.

- Mrs. Cutter asked that the members of Advocacy Committee to stay after the Board meeting to set up a meeting date.
- At the request of Mr. Katz, the Board agreed to have the Board Curriculum consider establishing guidelines and recommendations for a District homework policy, based on research into the effectiveness of homework particularly at the younger ages. He also announced Monroe Elementary School's Crab Feed, February 9.
- Mrs. Hague thanked the Board for their support of the very successful John Muir Band fundraiser, noting that Bancroft recently had a fundraiser to support the arts, and auditions for the high school spring musical, *Grease*, have taken place.
- Mr. Richards reminded the Board that San Leandro High School's Open House will be February 8.

## **ANNOUNCEMENT**

### **Future Board of Education Meetings**

- Regular Meeting – February 21, 2007
- Regular Meeting – March 6, 2007
- Regular Meeting – March 20, 2007
- Regular Meeting – April 3, 2007
- Regular Meeting – April 17, 2007
- Regular Meeting – May 1, 2007
- Regular Meeting – May 15, 2007
- Regular Meeting – June 5, 2007
- Regular Meeting – June 19, 2007

## **ADJOURNMENT**

On a motion made by Mr. Katz and seconded by Mr. Davis, the Board adjourned the meeting at 9:36 p.m.

Respectfully submitted,

Linda Perry, Clerk